Principal: Mr A Woodhouse

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Completed Forms Must Be Returned to Your Child's Pastoral Leader (Before the absence takes place)

Application for Leave of Absence

HOLIDAYS DURING TERM TIME - WHAT THE LAW SAYS

The current law does not give any entitlement to parents to take their child on holiday during term time

| GARFORTH ACADEMY WILL NOT GRANT PERMISSION FOR LEAVE OF ABSENCE FOR HOLIDAYS DURING TERM TIME If, for any reason whatsoever, you are considering withdrawing your child from the Academy during term time, please submit the reasons for your request for leave of absence below. | | | |
|--|-------------------|--------------------------------|--------------------|
| | NAME OF STUDENT/S | FORM | |
| | | | |
| | | | |
| REASON FOR LEAVE OF ABSENCE REQUEST | | | |
| | | | |
| | | | |
| | | | |
| DATE(S) OF PROPOSED ABSENCE | | | |
| FIRST day of absence from the Academy: | | | (DD/MM/YYYY) |
| LAST day of absence from the Academy: | | | (DD/MM/YYYY) |
| TOTAL number of days (NOT including weekends / school holidays or training days): | | | |
| Full Name(s) of Parent(s)/Carer(s) (Please write in block capitals below) | | | |
| | .,, ., | | |
| Signature(s) of Parent(s)/Carer(s) (Please sign below) | | | |
| (1) | Parent/Carer | (2)Parent/Carer | |
| Date Application Submitted: | | | |
| For office use only | | | |
| Current Perce | ntage Attendance | Authorised ☐ or Unauthorised ☐ | By Pastoral Leader |
| Comments of Pastoral Leader | | | |
| <u>Authorised □ or Unauthorised □</u> By A Young, Associate Principal | | | |
| Comments of Associate Principal | | | |